

PRIVACY IMPACT ASSESSMENT (PIA)

PRESCRIBING AUTHORITY: DoD Instruction 5400.16, "DoD Privacy Impact Assessment (PIA) Guidance". Complete this form for Department of Defense (DoD) information systems or electronic collections of information (referred to as an "electronic collection" for the purpose of this form) that collect, maintain, use, and/or disseminate personally identifiable information (PII) about members of the public, Federal employees, contractors, or foreign nationals employed at U.S. military facilities internationally. In the case where no PII is collected, the PIA will serve as a conclusive determination that privacy requirements do not apply to system.

1. DOD INFORMATION SYSTEM/ELECTRONIC COLLECTION NAME:

Abuse Incident Reporting System

2. DOD COMPONENT NAME:

Under Secretary of Defense for Personnel and Readiness

3. PIA APPROVAL DATE:

07/28/2026

Military Community and Family Policy

SECTION 1: PII DESCRIPTION SUMMARY (FOR PUBLIC RELEASE)

a. The PII is: (Check one. Note: Federal contractors, military family members, and foreign nationals are included in general public.)

- ☐ From members of the general public ☐ From Federal employees
- ☒ from both members of the general public and Federal employees ☐ Not Collected (if checked proceed to Section 4)

b. The PII is in a: (Check one.)

- ☒ New DoD Information System ☐ New Electronic Collection
- ☐ Existing DoD Information System ☐ Existing Electronic Collection
- ☐ Significantly Modified DoD Information System

c. Describe the purpose of this DoD information system or electronic collection and describe the types of personal information about individuals collected in the system.

The Family Advocacy Program, or FAP, is the Department's program designated to address child abuse and neglect, domestic abuse and problematic sexual behavior in children and youth. FAP directly provides or coordinates a range of services for individuals and families to prevent and respond to child abuse and neglect and domestic abuse. FAP's top priority is safety for individuals and families in the military community who may be at risk for, or are experiencing, abuse.

To support this important mission FAP has developed a new system of record, the Abuse Incident Reporting System (AIRS), to facilitate the uniform identification, monitoring, and tracking of the entire life cycle of cases of child abuse/neglect and domestic abuse across the Department. Records maintained within the system will also be used to analyze the scope of abuse/neglect, types of abuse/neglect, and information about victims and alleged abusers to identify emerging trends, and develop changes in policy to address child abuse/neglect and domestic abuse, as well as to support the management of prevention and response programs to manage and reduce the incidence of abuse/neglect throughout the military communities. This includes the determination of budgetary requirements. Additionally, records may also be used to: (1) facilitate reports to Congress on reports of child abuse/neglect and domestic abuse involving members of the Armed Forces and other military affiliated individuals, (2) facilitate collaboration and coordination amongst law enforcement, legal counsel, community resources, civilian authorities, child protection agencies, unit commanders, and preventive services, and (3) as a management tool for statistical analysis, tracking, reporting, evaluating program effectiveness, conducting research and surveys, and case and business management. De-identified data may also be used to respond to mandated reporting requirements.

Personally identifiable information maintained in the AIRS system includes:

- Personal information to include name, DoD ID number, FAP case number, date of birth, affiliation (Service member, DoW employee, civilian, or foreign national), military status (active or guard/reserve), military service, grade/rank, sex, ethnicity, race, and age at time of incident.
- Alleged subject information may also include relationship to victim, prior reports of child abuse/neglect or domestic abuse, disposition type (charges preferred to court-martial, charges brought to non-judicial punishment/article 15, administrative separation, adverse administrative action, referred for counseling/treatment), disposition date, resources provided (e.g., behavioral health, chaplain/spiritual care, etc.), results of non-judicial punishment and administrative separations, and description of other administrative actions (counseling, admonishment, or reprimand).
- Other incident information collected to support case and business management to include date of incident, fatality occurrence, reporting service and installation, safety/danger assessment dates and scores, abuse maltreatment type (physical, neglect, emotional, or sexual, incident description, and reporting command information (name, rank, position, email, and phone number).
- Law enforcement information to include investigative case number, incident location (e.g., on or off installation), investigating organization (Military Criminal Investigative Organizations, installation law enforcement, civilian law enforcement), alcohol and weapons involvement, and military or civilian protective order issuance.

- Legal information to include legal office assigned, legal consultant information (name, rank, and position), date of legal consultation, offenses under review, charges preferred/referred to court-martial, article 32 hearing details, result of court martial or separation in lieu of trial, characterization of service, and conviction and sentencing status.

d. Why is the PII collected and/or what is the intended use of the PII? (e.g., verification, identification, authentication, data matching, mission-related use, administrative use)

For mission-related purposes to support the uniform identification, monitoring, and tracking of cases of child abuse/neglect and domestic abuse, including victim and alleged subject information.

e. Do individuals have the opportunity to object to the collection of their PII? ☒ Yes ☐ No

(1) If "Yes," describe the method by which individuals can object to the collection of PII.

(2) If "No," state the reason why individuals cannot object to the collection of PII.

Yes, victims may object to the collection of PII, however, failure to provide the requested information may result in the inability to complete an incident report and inhibit the provision of services.

f. Do individuals have the opportunity to consent to the specific uses of their PII? ☐ Yes ☒ No

(1) If "Yes," describe the method by which individuals can give or withhold their consent.

(2) If "No," state the reason why individuals cannot give or withhold their consent.

No, one the individual provides their PII they do not have the opportunity to consent to the specific uses, however, information will only be used for those purposes stated above, as well as in the System of Records Notice and applicable Privacy Act Statement.

g. When an individual is asked to provide PII, a Privacy Act Statement (PAS) and/or a Privacy Advisory must be provided. (Check as appropriate and provide the actual wording.)

☒ Privacy Act Statement ☐ Privacy Advisory ☐ Not Applicable

Privacy Act Statement

AUTHORITY: 10 U.S.C. 136, Under Secretary of Defense for Personnel and Readiness; 10 U.S.C. 1562, Database on Domestic Violence Incidents; DoD Instruction (DoDI) 1030.02, Victim and Witness Assistance; DoDI 6400.01, Family Advocacy Program; DoDI 6400.06, DoD Coordinated Community Response to Domestic Abuse Involving DoD Military and Certain Affiliated Personnel; DoD Manual (DoDM) 6400.01 V2, Family Advocacy Program (FAP): Child Abuse and Domestic Abuse Incident Reporting System

PURPOSE: To facilitate uniform identification, monitoring, and tracking of cases of child abuse/neglect and domestic abuse, including provision of services to victims and case disposition

ROUTINE USES: Disclosure of records are generally permitted under 5 U.S.C. 552a(b) of the Privacy Act of 1974, as amended. Pursuant to 5 U.S.C. 552a(b)(3), records may be disclosed as a routine use to to victims and witnesses of a crime for purposes of providing information consistent with the requirements of the Victim and Witness Assistance Program, regarding the investigation and disposition of an offense. A complete list of routine uses may be found in the applicable System of Records Notice, DPR 49, Abuse Incident Reporting System, pending final publication.

DISCLOSURE: Voluntary. However, failure to provide requested information may inhibit the provision of services.

h. With whom will the PII be shared through data/system exchange, both within your DoD Component and outside your Component? (Check all that apply)

☐ Within the DoD Component

Specify.

☒ Other DoD Components (i.e. Army, Navy, Air Force)

Specify.

Air Force, Army, Navy, Marine Corps, Space Force

☐ Other Federal Agencies (i.e. Veteran's Affairs, Energy, State)

Specify.

☐ State and Local Agencies

Specify.

☒ Contractor (Name of contractor and describe the language in the contract that safeguards PII. Include whether FAR privacy clauses, i.e., 52.224-1, Privacy Act Notification, 52.224-2, Privacy Act, and FAR 39.105 are included in the contract.)

Specify.

Fusion Technology Strategies, Inc and Aretum, in performance of contract duties. Contracts require baseline IA controls be implemented to ensure PII is safeguarded.

☐ Other (e.g., commercial providers, colleges).

Specify.

i. Source of the PII collected is: (Check all that apply and list all information systems if applicable)

☒ Individuals

☒ Databases

- ☒ Existing DoD Information Systems ☐ Commercial Systems
☐ Other Federal Information Systems

DMDC personnel records, DEERS, DoDSER, FFSMIS, CASA, NCORS, CLEOC, FASOR, ALERTS, MJO, AMJAMS-DCMS, ORION, AFJIS

j. How will the information be collected? (Check all that apply and list all Official Form Numbers if applicable)

- ☐ E-mail ☒ Official Form (Enter Form Number(s) in the box below)
☒ In-Person Contact ☐ Paper
☐ Fax ☒ Telephone Interview
☒ Information Sharing - System to System ☒ Website/E-Form
☒ Other (If Other, enter the information in the box below)

DD 3114, "Department of Defense Uniform Command Disposition Report" DD 2901, "Child Abuse and Neglect or Domestic Abuse Related Fatality Notification"

k. Does this DoD Information system or electronic collection require a Privacy Act System of Records Notice (SORN)?

A Privacy Act SORN is required if the information system or electronic collection contains information about U.S. citizens or lawful permanent U.S. residents that is retrieved by name or other unique identifier. PIA and Privacy Act SORN information must be consistent.

☒ Yes ☐ No

If "Yes," enter SORN System Identifier

SORN Identifier, not the Federal Register (FR) Citation. Consult the DoD Component Privacy Office for additional information or <http://dpcl.d.defense.gov/Privacy/SORNs/>
or

If a SORN has not yet been published in the Federal Register, enter date of submission for approval to Defense Privacy, Civil Liberties, and Transparency Division (DPCLTD). Consult the DoD Component Privacy Office for this date.

If "No," explain why the SORN is not required in accordance with DoD Regulation 5400.11-R: Department of Defense Privacy Program.

Submitted to the ODA&M Oversight and Compliance Directorate Privacy & Civil Liberties Division for approval on February 18, 2026.

l. What is the National Archives and Records Administration (NARA) approved, pending or general records schedule (GRS) disposition authority for the system or for the records maintained in the system?

(1) NARA Job Number or General Records Schedule Authority.

(2) If pending, provide the date the SF-115 was submitted to NARA.

(3) Retention Instructions.

Temporary. Cut off after the end of the calendar year in which the case disposition and review is complete. Destroy 25 years after cutoff.

m. What is the authority to collect information? A Federal law or Executive Order must authorize the collection and maintenance of a system of records. For PII not collected or maintained in a system of records, the collection or maintenance of the PII must be necessary to discharge the requirements of a statute or Executive Order.

- (1) If this system has a Privacy Act SORN, the authorities in this PIA and the existing Privacy Act SORN should be similar.
(2) If a SORN does not apply, cite the authority for this DoD information system or electronic collection to collect, use, maintain and/or disseminate PII. (If multiple authorities are cited, provide all that apply).
(a) Cite the specific provisions of the statute and/or EO that authorizes the operation of the system and the collection of PII.
(b) If direct statutory authority or an Executive Order does not exist, indirect statutory authority may be cited if the authority requires the operation or administration of a program, the execution of which will require the collection and maintenance of a system of records.
(c) If direct or indirect authority does not exist, DoD Components can use their general statutory grants of authority ("internal housekeeping") as the primary authority. The requirement, directive, or instruction implementing the statute within the DoD Component must be identified.

10 U.S.C. 136, Under Secretary of Defense for Personnel and Readiness; 10 U.S.C. 1562, Database on Domestic Violence Incidents; DoD Instruction (DoDI) 1030.02, Victim and Witness Assistance; DoDI 6400.01, Family Advocacy Program; DoDI 6400.06, DoD Coordinated

n. Does this DoD information system or electronic collection have an active and approved Office of Management and Budget (OMB) Control Number?

Contact the Component Information Management Control Officer or DoD Clearance Officer for this information. This number indicates OMB approval to collect data from 10 or more members of the public in a 12-month period regardless of form or format.

☒ Yes ☐ No ☐ Pending

(1) If "Yes," list all applicable OMB Control Numbers, collection titles, and expiration dates.

(2) If "No," explain why OMB approval is not required in accordance with DoD Manual 8910.01, Volume 2, "DoD Information Collections Manual: Procedures for DoD Public Information Collections."

(3) If "Pending," provide the date for the 60 and/or 30 day notice and the Federal Register citation.

0704-0536, Family Advocacy Program (FAP): Child Abuse and Domestic Abuse Incident Reporting System, 12/31/2027